Robert Smith

Field Underwriter

PERSONAL STATEMENT

15 years wide-ranging financial experience to include sales, underwriting, servicing and auditing of mortgage back securities and real estate investments. Great communication skills both written and verbal. Able to learn systems and protocols quickly. Overall very strategic, analytical, responsible and restorative. Enjoys a challenge, working with people and meeting objectives.

WORK EXPERIENCE

Field Underwriter

ABC Corporation - October 2008 – March 2020

Responsibilities:

- Performed Field Underwriting and Loss Control services for Homeowners division.
- Responsible for compiling reports to underwriters and serving agents and customers.
- Surveyed houses for new and existing policies, which requires both interior and exterior reviews.
- Conducted reviews by measuring square footage, producing sketches and amassing information on interior and exterior finishes and other attributes.
- Identified hazards and other liability issues which may affect coverage.
- Educated customers about liability and policy coverage issues and the importance of being properly insured.
- Constantly communicated with agents about the review process.

Field Underwriter

Delta Corporation - 2000 – 2008

Responsibilities:

- Conducted onsite assessments and inspections of personal dwellings determining square footage, identifying unique design and property characteristics .
- Charlotte regional office, specializing in business financial planning.
- Assist individuals and their families plan their final wishes through a fully assisted program that offers an easy qualification and streamlined .
- Responded to prospects request for obtaining mortgage insurance.
- Serviced existing clients by adjusting their policies as their needs changed.
- Licensed Insurance Producer with Life and Legal lines of Authority by the State of Tennessee.
- Responsibilities include following leads for prospective clients > Making presentations > Assisting with forms and documents for new clients > .

CONTACT DETAILS

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SKILLS

Microsoft Office Suite, Microsoft Office Suite, Powerpoint, Problem Solving, Process Improvement, Process Improvement, Sales, Auditing, Customer Relationship Management.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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Education

G.E.D

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