

# Robert Smith

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## Finance Supervisor

### SUMMARY

Highly motivated Finance and Accounting executive with broad-based, multi-industry expertise in Corporate Finance, Manufacturing Accounting and Financial Planning and Analysis. Experienced in managing financial performance and implementing process improvements in large multi-national companies.

### SKILLS

Microsoft Excel, Variance Analysis, Trend Analysis, Budgeting, Business Analysis, Forecasting.

### WORK EXPERIENCE

#### Finance Supervisor

ABC Corporation - 2009 - 2013

- Supervised team chartered with managing all daily and monthly subscriber tracking and reporting.
- Consistently and reliably met all deadlines for annual budgets, monthly forecasts, and month-end close processes.
- Managed annual budget of \$700 million in gross margin with 99.9% accuracy.
- Prepared monthly and quarterly financial trending reports and rate / volume variance analysis with explanations to senior management.
- Recommended profit enhancing strategies to senior leaders by analyzing average subscriber rates for numerous products.
- Created and reviewed monthly financial reports by utilizing Hyperion.
- Supported corporate leaders decision making by constructing ad hoc analyses to track progress of initiatives.

#### Finance Supervisor

Delta Corporation - 1988 - 1991

- Supervisor for all aspects of the financial department activities in support of a project of 330+ employees to include auditing, payroll, cash.
- Responsible for the forecast of cash flow positions and borrowing needs to ensure sufficient funds are available in order to perform daily operations.
- Other duties include overseeing back-office operations including the management of staff, production reports, cost analysis reports, the disbursement.
- Directly supervises 6 employees in the Reimbursement Posting Department assisting with interviewing, hiring, and training employees; planning.
- Led and provided technical direction in planning, budgeting, cost analysis, reporting, and forecasting support provided to the programs Cost Account.
- Provided Finance Director monthly briefing of the organizations reporting.
- Supervised 5 accounts payables clerks promoted to finance supervisor in 2001 Assisted in monthly closings, developing budgets, reconciliation and.

### EDUCATION

Bachelor of Science in Accounting and Finance - (Wright State University - Dayton, OH)