

ROBERT SMITH

First Assistant Director

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SUMMARY

Pleased to submit the enclosed resume for consideration for the position of Production Assistant. In recent years have had an underutilized degree in Communications but recently have been looking for a dynamic and challenging position where one can utilize knowledge of television/film.

SKILLS

On-Set Film Production, Set Production Assistant, Assistant Director, Screenwriting.

WORK EXPERIENCE

First Assistant Director

ABC Corporation - 2015 – 2017

- Created and distributed schedules for each day of shooting during the Academys final projects for graduates of the program.
- Supervised cast and crew to assure the schedule was maintained.
- Partner alongside the head director to make daily tasks go easier and quicker.
- Answer phones and take messages.
- Animated series for France 2 television.
- Responsible for compositing, color and animation, and production coordination ".
- Scheduling principal photography, coordination/management of on-set operations.

First Assistant Director

Delta Corporation - 2012 – 2015

- Created and distributed schedules for each day of shooting during the Academys final projects for graduates of the program.
- Supervised cast and crew to assure the schedule was maintained.
- Global Sports Fraternity"- Web Series.
- Abby Berman "Russian Roulette"- Music Video.
- short film Mapules Choice.
- Queen City - 16mm feature film.
- Buffalo Bushido - 16mm feature film.

SCHOLASTICS

- M.A. in Communications - (New York Institute of Technology)