Robert Smith

Floral Manager/Cashier

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SUMMARY

Floral Manager/Cashier with 5+ years experience in fast-paced wholesale & retail venues with a passion for exceeding sales targets, optimizing store operations and ensuring a customer-friendly environment. To obtain a challenging position utilizing the proven abilities, strategic thinking and organizational and leadership skills.

SKILLS

Microsoft Office, Customer Service Skills.

WORK EXPERIENCE

Floral Manager/Cashier

ABC Corporation - January 2009 – February 2012

- Order products for the department twice weekly.
- Distribute and display all products when received.
- Maintain all floral in the department to ensure healthy products for retail.
- Order all supplies for the department ensuring enough products for retail.
- Creating flower arrangements for displays and sales Cashier when needed.
- General merchandise and night stocking as needed.
- Department administration paperwork, (balancing purchase order to invoice) Customer Service desk Monthly audit.

Floral Manager

ABC Corporation - 2007 – 2009

- Managed all aspects of daily Departmental needs.
- Transitioned Department from self-serve to full service.
- Implemented FTD Floral Wire Service.
- Provided Great Customer Service to meet their needs.
- Maintained Inventory, Ordered Merchandise, Knowledge of flowers and plants.
- Maintained Garden Center Inventory, Appearance, Educated customers on Plants and Foliage Care.
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

BS in Accounting - 2005 (Monterey Peninsula College)

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