AMELIA MOORE

Fresh Foods Clerk

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PROFESSIONAL SUMMARY

Enthusiastic Fresh Foods Clerk with two years of experience in grocery retail, specializing in maintaining product freshness and enhancing customer satisfaction. Adept at inventory management and ensuring store cleanliness. Passionate about creating a positive shopping experience and supporting team initiatives for operational excellence.

WORK EXPERIENCE

Fresh Foods Clerk
📅 Apr / 2024-Ongoing

Quantum Solutions LLC
📍 Phoenix, AZ

1. Maintained cleanliness and organization of all food displays to ensure a welcoming environment.
2. Conducted regular checks for expired stock and ensured timely removal of spoiled items.
3. Assisted in achieving sales goals by effectively stocking and merchandising products.
4. Collaborated with team members to optimize inventory processes and minimize stock loss.
5. Verified incoming deliveries against invoices to ensure accuracy and quality.
6. Engaged with customers to provide product information and resolve inquiries efficiently.
7. Supported promotional activities by arranging product displays that attract customer attention.

Food Clerk
📅 Apr / 2023-Apr / 2024

Lakeside Apparel Co
📍 Chicago, IL

1. Processed customer orders accurately and ensured timely service at the register.
2. Maintained high standards of cleanliness in food preparation and serving areas.
3. Communicated effectively with team members to ensure smooth operations.
4. Prepared and packaged fresh food items, adhering to safety guidelines.

EDUCATION

Associate of Applied Science in Food Management
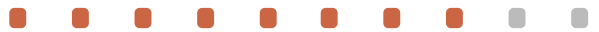📅 Apr / 2022 - Apr / 2023

Culinary Institute of America
📍 Denver, CO

Focused on food safety, inventory control, and customer service in food retail.

SKILLS

Cleaning Procedures

Labeling Products

Order Processing

Merchandising Skills

Food Preparation

INTERESTS

🖌 Art   🤝 Volunteering

🌲 Hiking   🛟 Yoga

STRENGTHS

🔍 Criticality   ☰ Detail-oriented

🤝 Diplomacy   🙂 Enthusiasm

LANGUAGES

English   French   Spanish

ACHIEVEMENTS

⭐ Reduced product spoilage by 15% through effective inventory management.

⭐ Enhanced customer satisfaction scores by 20% through improved service.