

ROBERT SMITH

Food Coordinator

info@qwikresume.com | <https://Qwikresume.com>

Expanded Duties Dental Assistant and Coronal Polisher offering excellent clinical and customer relation skills gained through 11 years of experience within a very busy Pediatric Dentist office. Strong in customer service and organization skills, flexible and adaptable, and very detail oriented. Over 25 years' experience in Restaurant Service industry, cross trained in all areas of the restaurant including Management.

AUGUST 2015 - 2021

FOOD COORDINATOR - CANTEEN SERVICE COMPANY

- Worked as a dinning room cashier, back window, and front window coordinator.
- Took orders over the head set, and handled customer currency.
- Harvested from the VEGI program to bring more produce into the Food Bank Network.
- Learned about family farms and the state of agriculture through research.
- Participated in training and enrichment activities including site-specific training, trainings relevant to rural hunger, poverty, homelessness, and educational barriers; reading assignments, community nights, retreats, and other activities, trainings, or events that are applicable to the service year.
- Experienced as a retail shift leader or supervisor.
- Ran accurate gas and diesel transactions.

2010 - 2015

FOOD COORDINATOR - DELTA CORPORATION

- Data entry and filing Accomplishments I had a very big impact at this job I helped meet the jobs quota and deadlines on time.
- Skills Used My computer skills and math skills.
- Managed the given budget for food Arranged volunteers, meetings, and menus under the tight budget.
- Monitor playstreets and After School Programs that receive state funded Free Food Program For Children.
- Stocked food -Prepared subs, soups, pizza, etc.
- for customers -Baked goods -Washed dishes, mopped, and swept Skills Used Provided Great Customer Service skills while preparing subs, sandwiches etc .
- Coordinate all food and orders in the kitchen to correct table.

EDUCATION

Business Management



SKILLS

Typing Skills, Customer Service.