



EMMA JOHNSON

Football Equipment Manager

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PROFESSIONAL SUMMARY

With a decade of experience as a Football Equipment Manager, I excel in managing equipment logistics, inventory control, and ensuring adherence to safety standards. My focus on optimizing resources and fostering collaboration enhances athlete performance and overall program efficiency. I am dedicated to creating a supportive environment for athletes and coaching staff alike.

WORK EXPERIENCE

Football Equipment Manager 📅 Mar / 2018-Ongoing
Maple Leaf Consulting 📍 Toronto, ON

1. Managed the operation of the equipment room, overseeing issuance, retrieval, and maintenance of athletic equipment.
2. Implemented and maintained inventory control systems to ensure accurate tracking of all equipment supplies.
3. Received and documented new equipment, maintaining up-to-date inventories and compliance records.
4. Supervised the fitting, maintenance, and repair of uniforms and equipment to ensure optimal performance.
5. Coordinated transportation and setup of athletic equipment for competitions, ensuring readiness and compliance.
6. Oversaw laundry operations for all sports uniforms, maintaining cleanliness and presentation standards.
7. Trained and supervised equipment staff and volunteers, fostering a collaborative work environment.

Football Equipment Manager 📅 Mar / 2015-Mar / 2018
Silver Lake Enterprises 📍 Seattle, WA

1. Ensured student athlete eligibility and maintained necessary documentation for participation.
2. Promoted the athletic program and engaged students in team selection processes.
3. Modelled professionalism and positive behavior, creating a supportive environment during high-pressure situations.
4. Maintained high standards of conduct, emphasizing respect and fair play among student athletes.
5. Ensured compliance with relevant athletic association rules and regulations.
6. Assisted coaching staff with administrative tasks, including attendance and incident reporting.

EDUCATION

Bachelor of Science in Sport Management 📅 Mar / 2012 - Mar / 2015
University of Texas 📍 Toronto, ON

Focused on athletic program management, facility operations, and equipment logistics.

SKILLS

Expertise In Equipment Inventory Management



Training Assistance



Policy Adherence



Performance Analysis



Physical Fitness



Adaptability



INTERESTS

- 🎧 Podcasts 🗣️ Language Learning
🎵 Dancing 🚴 Cycling

STRENGTHS

- 🔧 Intuition 👥 Leadership
🎧 Listening 👤 Mentorship

LANGUAGES



ACHIEVEMENTS

- 🌟 Implemented a new inventory management system that reduced equipment loss by 30%.
- 🌟 Streamlined equipment fitting processes, enhancing athlete satisfaction by 25%.