

Foreign Service Officer

PROFESSIONAL SUMMARY

Results-driven Foreign Service Officer with over 10 years of experience in international relations, policy analysis, and diplomatic engagement. Proven ability to foster partnerships and navigate complex geopolitical landscapes.

WORK EXPERIENCE

Foreign Service Officer

Maple Leaf Consulting

耳 Toronto, ON

- 1. Managed diplomatic assignments in India, Thailand, and Vietnam, enhancing U.S. presence in the region.
- 2. Served as Political-Military Coordinator for Egypt, fostering security cooperation and strategic partnerships.
- 3. Promoted U.S. interests through effective communication and relationship-building with foreign officials.
- 4. Awarded Franklin and Meritorious Honor Awards for exceptional performance in diplomatic roles.
- 5. Established a staff organization in Iraq, overseeing operations and enhancing team effectiveness.
- 6. Expert in foreign disclosure requirements, ensuring compliance with international protocols.
- 7. Provided guidance to Foreign Disclosure Officers on procedural best practices and documentation.

Foreign Service Officer

耳 Seattle, WA

Silver Lake Enterprises

- 1. Built strategic relationships with foreign governments and local leaders to advance U.S. national interests.
- 2. Led a team focused on risk mitigation strategies for American businesses in post-9/11 environments.
- 3. Coordinated a multi-agency task force to identify and address national security threats.
- 4. Engaged with officials to inform and shape U.S. foreign policy initiatives.
- 5. Assisted in the establishment of the U.S. Embassy in Riga, Latvia, promoting U.S. policies.

EDUCATION

m Dec / 2011-Dec / 2014 Master of Arts in International Relations

Georgetown University

♣ Denver, CO

Focused on global diplomacy, conflict resolution, and international policy analysis.

SKILLS

Advanced MS Office

Cultural Diplomacy

Policy Analysis

Negotiation Skills

Crisis Management

INTERESTS

Art

Volunteering

Hiking



STRENGTHS

Criticality



Detail-oriented



LANGUAGES





English 80%

Arabic 80%

Japanese 80%

ACHIEVEMENTS

Facilitated a bilateral trade agreement, enhancing economic ties between the U.S. and partner nations.

Led a team that successfully resolved a diplomatic crisis, improving U.S. relations with a key ally.