Robert Smith

Lead Foreman

CONTACT DETAILS

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PERSONAL STATEMENT

Dedicated Foreman Supervisor with 6 plus years of experience combining management and customer service expertise in equipment rental and electrical contracting services. Looking for a position as manager in a fast growth company. To obtain a position that is both challenging and rewarding that will allow me to utilize my instrument and control skills, as well as to be part of a team that works with safety as a priority without losing focus on quality and accuracy.

WORK EXPERIENCE

Lead Foreman

ABC Corporation - December 2015 – Present

Responsibilities:

- Examining and inspecting work progress, equipment, and construction sites to verify safety and to ensure that specifications are met.
- Analyzing worker or production problems and recommending solutions, such as improving production methods or implementing motivational plans.
- Responsible for ensuring all parts and supplies needed were delivered to the job site in a timely manner and a proper number of crew members were on hand to complete the job by deadline.
- Keeping a record of project documentation and correspondence with architect/engineer, owner, consultants, etc.
- Understanding and interpreting contractual agreements, architectural plans, project specifications and assuring compliance with local codes and manufacturers installation instructions.
- Organizing property schedules by plotting and creating efficient routes of travel.
- Maintaining a safe and secure job site by following all applicable OSHA standards.

Operator/Forman

ABC Corporation - June 2012 – December 2015

Responsibilities:

- Contacted General Superintendents daily regarding job-specific needs including workforce and equipment requirements.
- Made daily contacts with job site crews to ensure project time schedule, crew needs and communication of information is being met.
- Scheduled subcontractors to complete work as needed.
- Monitored subcontractor work to ensure proper completion to subcontractor agreement.
- Maintained a safe working environment by identifying safety issues or problems and taking steps to correct workplace hazards.
- Ensured employees have up-to-date information on safety procedures and policies.
- Conducted daily Job Hazard Awareness meetings, daily stretching, and weekly Tool Box topics.

SKILLS

Class A CDL / Air Brakes, Welding, Copper Brazing, Silver Soldering, Forklift Operation, Die Press Operation And Set Up, Quality Control, Management 20+ Employees, Inventory And Shipping Clerk, Hydro Blasting, Grit Blasting, Industrial Vac

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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Education

Diploma in General - 2002(Reed City High School - Reed City, MI)Diploma - (Reed City High School)HIGH SCHOOL DIPLOMA - 1997(TWINSBURG HIGH SCHOOL)

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