

Freelance Copy Editor

ROBERT SMITH

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Objective

Highly accomplished, award-winning marketing and communications expert with more than 30 years of experience executing innovative strategies and developing customized, compelling content for all types of communication channels to deliver exceptional results. Intellectually curious and creative, with a love of language and proven ability to research, synthesize, distill, and present complex, disparate information to various audiences at all levels.

Skills

Copy Editing, Proofreading.

Work Experience

Freelance Copy Editor

Sheree Van Vreede Publications - 1999 - 2020

- Provides publications services on a long-term contract or project-by-project basis, including project management comprising writing, copy editing, proofreading, formatting, and production, for textbooks, journal articles, encyclopedias, websites, and CD-ROMs.
- Directs various publications for IEEE Standards from ballot approval to publication, including prestigious 802 series of standards.
- Prepares documents according to governing style (such as AMA or APA) as well as according to specific publisher requirements.
- Edits and proofread copy for book and magazine publishers in the New York/New Jersey area.
- Lists of materials science journals includes Metallurgical and Materials Transactions A and B and Journal of The Minerals, Metals & Materials Society.
- Edits magazine articles for spelling, grammar and style using the ap style guide; edit prior to formatting and again before it is sent for final publication.
- Provides constructive feedback to individual writers to help each writer improve his/her own writing style, help develop his/her understanding of ap style.

Freelance Copy Editor

Delta Corporation - -

- Edited and produced five daily publications covering global energy markets for London-based publisher.
- Clients included Security Data Publishing and Facts on File Inc.
- Copyedit manuscripts for academic journals with various subjects mathematics, hard science, medicine Edit and proofread for grammar, spelling, .
- Edited SAT, ACT, AP, and CAHSEE test-prep materials for grammar, mechanics, and style while also ensuring that content was pedagogically sound and .
- List of clients includes, but is not limited to, John Wiley & Sons, Inc.; Springer-Verlag; Prentice-Hall; American Society of Criminology; IEEE; Elsevier Science; Sage Publications; and Faulkner Information Services.
- Other journals (past/present) include Current Surgery, Translational Research, Surgery, Brain Research Bulletin, Journal of Voice, Journal of Allergy and Clinical Immunology, Criminology, and Criminology & Public Policy.

- Other notable texts include numerous IEEE standards (C63, 802, and 2600.1 series) and many physics, chemistry, and computer science textbooks and encyclopedias.

Education

Bachelor of Arts in English - (University of Maryland - College Park, MD)