

# ROBERT SMITH

## Freelance Screenwriter

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

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### SUMMARY

Seasoned professional looking to grow and succeed in a dynamic environment. A proven track record of exceeding departmental goals while initiating operational enhancements to improve quality and reduce costs.

### CORE COMPETENCIES

Inventory Management, Coordinating, Planning, Managing, Strong Leadership, Team Player.

### PROFESSIONAL EXPERIENCE

#### Freelance Screenwriter

**Six Point Films - March 2012 - May 2016**

##### Key Deliverables:

- Taught Middle School Language Arts (grades 7-8), High School English (grades 9-11), Latin I, and Journalism.
- Communicated effectively with parents, students, and co-workers via the class webpage, email, phone calls, and conferences.
- Participated in and created reports for the school-wide disciplinary committee to the school board.
- Monitored activity on school grounds during school hours and during afterschool activities (i.e. ballgames).
- Write on a majority of topics, such as fitness, health, and travel.
- Write copy for online sales sites, writing product descriptions, etc.
- SEO specialist perfects keyword analysis.

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**Delta Corporation - 2008 - 2012**

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### EDUCATION

Bachelor of Arts in Program - (University of Virginia)

