

Robert Smith

French Tutor

PERSONAL STATEMENT

6+ years of experience as a French Tutor. A highly motivated, hardworking, passionate and energetic individual with a flair for experimenting and open to new challenges. Experienced in teaching French and translating.

WORK EXPERIENCE

French Tutor

I. Brookhaven College - 2014 - Present

Responsibilities:

- Taking charge of a group or class and deal with different levels of understanding in order to develop student participation and cooperation.
- Helping students to develop a study plan, considering students goals and programs goals.
- Helping students to improve study methods including the selection of appropriate learning.
- Teaching French to students in elementary, middle and high school, and private tutor for children under the age 6 years old.
- Introduce new vocabulary, verbs, greetings, and dialogue using the communicative method.
- Assisting teachers in creating strategies which will more efficiently at first-time French learners.
- Intensive tutoring of a student of intermediate level in French, helping her achieve better grammar.

Supervisor For Office Work Coordination

ABC Corp - 2012 - 2014

Responsibilities:

- Managing training application files, developing the pedagogical integration of charge (s) courses.
- Applying the recruitment process for clinical officers and specialists under the collective.
- Coordinate all bag pulls for groups, develop the plan and implement.
- Coordinate bulk luggage delivery for large group arrivals.
- Preparing promotion files and renewal of professors and instructors contracts.
- Assist management staff in supervising daily department activities.
- Prompt and courteous delivery of all services, maintain positive image through all areas of guest contact and through cleanliness of guest areas

Education

Associates in Assistant Manager - 2004 to 2006(Lyce De Montgeron)

CONTACT DETAILS

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www.qwikresume.com

SKILLS

Regression Analysis And
Presentation Of
Economic Data Using
Econometrics, Microsoft
World Excel; Microsoft
Office Suite, Languages:
English, French, And
Spanish.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)