

ROBERT SMITH

Furniture Delivery Driver

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Searching for a full-time position for a Furniture Delivery Driver opening where the skills and special training I have can be used for the good of the company. Focused and responsible Furniture Delivery Driver with an extensive record of customer and company satisfaction. Highly skilled in greeting visitors, determining nature of the business, and directing to concerned personable to give accurate and detailed information to visitors.

CORE COMPETENCIES

Customer Service, Excellent driving ability, Good Ability at Map-Reading.

PROFESSIONAL EXPERIENCE

Furniture Delivery Driver

Haverty Furniture Companies, Inc - July 2014 – 2015

Key Deliverables:

- Interacted with customers and retail buyers to follow-up on shipping statuses and expedited orders.
- Assisted customers with store and product complaints.
- Guaranteed positive customer experiences and resolved all customer complaints.
- Compiled weekly monetary reports and records for store managers.
- Responsible for ringing up customers in a timely manner and guaranteeing a high level of customer service.
- Responsible for delivery trucks and merchandise on the trucks.
- Completed all paperwork involved. Unloaded freight trucks.

Furniture Delivery Driver

Delta Corporation - 2016 – 2018

Key Deliverables:

- Completed all required paperwork accurately and in a timely manner.
- Operated trucks in a consistently safe and courteous manner.
- Unloaded unpacked and positioned sample merchandise on the sales floor.
- Inspected and ensured a clean appearance of merchandise prior to loading truck.
- Reported all customer concerns and complaints to management accurately and completely.
- Transferred furniture to customers Unloaded and organized incoming inventory from delivery trucks to the store Assembled various articles of furniture.
- Delivered on time without any delays by mapping out the fastest route while maintaining safety at all times.

EDUCATION

2259 Oak Street, Old Forge, New York, 13420

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- High School Diploma