ROBERT SMITH

Gas Station Attendant/Supervisor

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Over 2 years of experience, including as a Gas Station Attendant in industries including Wholesale Trade-Durable Goods. Most recently, I have been working as a Gas Station Attendant at BJ's Wholesale.

AUGUST 2011 – JULY 2013

GAS STATION ATTENDANT/SUPERVISOR - ABC CORPORATION

- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Issue receipts, refunds, credits, change due to customers.
- Establish or identify prices of goods, and tabulate bills using calculators, cash registers, or optical price scanners.
- Answer customers questions, and provide information on procedures or policies.
- Stock shelves, and mark prices on shelves and items.
- Maintain clean and orderly checkout areas and complete other general cleaning duties, such as mopping floors and emptying trash cans.
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.

2008 – 2011

GAS STATION ATTENDANT - ABC CORPORATION

- Worked independently in the gas station.
- Responsible for the business operations in the absence of the owner.
- Provided quick service; assisted customers with their purchasing needs.
- Stocked merchandise.
- Cleaned the store; ensured tidy appearance.
- Maintained accuracy in the cash register.
- Had the responsibility of a Manager, but was not given the job title..

EDUCATION

License in Cosmetology - (The Salon Professional Academy - Appleton, WI)

SKILLS

Care giving. Cashier experience. Customer service. Multi tasking.

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