

ROBERT SMITH

General Counsel

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Worked in both the public and private sector, on both sides of the table. Worked with a multitude of unions, craft, trade, professional and industrial. Experience in managing labor disputes, grievances, arbitration, provision of training, and enforcement of policies, procedures and law.

CORE COMPETENCIES

Administrative Procedure, Governmental Processes, Depositions, Appeals.

PROFESSIONAL EXPERIENCE

General Counsel

ABC Corporation - 2003 – July 2011

Key Deliverables:

- Responsible for oversight of 55 collective bargaining agreements.
- Negotiated collective bargaining agreements.
- Provided legal advice on compliance matters, work stoppages, workplace law, and other matters.
- Practiced before federal and state agencies.
- Litigated employment claims in arbitration and mediation.
- Drafted and enforced contract language and employee policies.
- Conducted and advised on workplace investigations.

General Counsel

MV Music, LLC - 2001 – 2003

Key Deliverables:

- Provide legal advice and decision support to the CEO of an entertainment and multimedia company.
- Business Law Identify, assess and guide the business with regard to legal and business risks associated with foreign and domestic business opportunities, contractual terms, conditions and related risks involving digital content.
- Negotiate, structure, draft and finalize a wide range of business transactions including joint ventures, licensing, distribution, settlement and brand partnership agreements.
- Advise on the legal formalities involving business formation and operations.
- Develop and execute business-specific processes and legal strategies to achieve company's goals and objectives.
- Manage litigation and business disputes including coordinating outside counsel to ensure effective and cost-efficient legal services.
- Intellectual Property Manage and enforce international trademark and copyright portfolios by advising on ownership and authorship issues, rendering well-reasoned legal opinions concerning copyright and trademark usage and related initiatives, and preparing and filing applications/documents with the United States Copyright and Patent/Trademark Offices.

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EDUCATION

- Juris Doctor in Law - January 1999(New York University School of Law)