



JACKSON TURNER

General Supply Specialist

✉ support@qwikresume.com

☎ (123) 456 7899

📍 Los Angeles

🌐 www.qwikresume.com

SKILLS

Customer Service



Inventory Management And Control



Interpersonal Skills



Logistics Management



Order Processing



Cost Analysis



INTERESTS

🌲 Hiking

✍ Writing

★ Theatre

✂ Crafting

STRENGTHS

✅ Accountability

👁 Vision

👍 Confidence

💡 Assertiveness

LANGUAGES



English



Swahili



Mandarin

ACHIEVEMENTS

★ Successfully reduced inventory discrepancies by 30% through enhanced tracking systems and process improvements.

★ Streamlined supply chain operations, resulting in a 20% reduction in lead times and improved delivery accuracy.

PROFESSIONAL SUMMARY

Accomplished General Supply Specialist with 10 years of extensive experience in enhancing supply chain efficiency and managing inventory logistics. Expert in streamlining operations, ensuring compliance, and driving cost-effective solutions. Eager to apply my strategic insights and analytical skills to optimize supply processes and support organizational objectives.

WORK EXPERIENCE

General Supply Specialist

📅 Apr / 2018-Ongoing

WidgetWorks Inc.

📍 Denver, CO

1. Evaluated workload schedules and formulated accurate forecasts for repair parts requirements.
2. Developed efficient supply strategies to meet material needs for weapon system maintenance and modifications.
3. Conducted research to resolve parts issues, ensuring timely availability of materials for production schedules.
4. Assessed repair parts availability and criticality in relation to production timelines.
5. Collaborated with cross-functional teams to enhance inventory accuracy and streamline processes.
6. Implemented inventory management systems to improve data accuracy and operational efficiency.
7. Monitored compliance with supply chain regulations and standards, ensuring adherence to best practices.

General Supply Specialist

📅 Apr / 2015-Apr / 2018

Crescent Moon Design

📍 Portland, OR

1. Delivered exceptional internal customer service, facilitating mission-capable outcomes.
2. Monitored Supply Discrepancy Reports (SDRs) to provide accurate and timely information to customers.
3. Coordinated inventory audits and reconciliations to address discrepancies and ensure accuracy.
4. Led supply chain management initiatives for C2ISR weapon systems, enhancing operational capabilities.
5. Organized and directed warehousing activities, ensuring efficient storage and accessibility of supplies.
6. Managed international program coordination, focusing on unique system requirements for various countries.

EDUCATION

Bachelor of Science in Supply Chain Management

📅 Apr / 2012 - Apr / 2015

University of Logistics

📍 Denver, CO

Focused on supply chain optimization, inventory management, and logistics strategies.