Robert Smith

GIS Technician

Phone (123) 456 78 99
Email: info@qwikresume.com
Website : www.qwikresume.com
LinkedIn: linkedin.com/qwikresume
Address: 1737 Marshville Road, Alabama

SUMMARY

Extremely determined and passionate GIS professional with over 12 years of experience in applying GIS mapping, scripting, editing, modeling, and analysis principals. Dedicated professional with the additional experience in business administration, project management, logistics, and support. Effectively contributes towards organizational success, leads cross-functional teams with determination, thrives in demanding environments, professionally deals with increased challenges and responsibilities.

SKILLS

ArcMap, Microsoft Office, CPR & 1st Instructor, Geodatabase Management & Updating, ArcCatalog, CADD & Google Earth To Shapefile

WORK EXPERIENCE

GIS Technician

Tennessee Housing Development Agency - July 2004 – July 2012

- Oversaw the planning, development, and maintenance of all geographical maps and data for the state of Tennessees affordable housing agency, utilizing geospatial data, digitized databases and gis software including ArcGIS and MapInfo software.
- Developed and updated state-wide affordable housing maps for the use of various partner agencies administering affordable housing programs including section 8, homeownership programs, residential rehabilitation programs, homeless prevention, foreclosure prevention, legislative reports and tax credits.
- Completed complex data downloads and data analysis utilizing Microsoft Access and Excel, SPSS and Crystal Report with a team of six researchers.
- Responsible for the creation of annual reports, performance reports, tables, graphs and special analyses of various affordable housing programs, including both federal and state-funded programs.
- Prepared state-wide utility allowance for housing organizations throughout the state by surveying Tennessees utility providers, calculating average utility costs by county and preparing data for users.
- Assisted with special projects and reports including monthly foreclosure reports, program-specific reporting for the U.S department of housing and urban development, title vi compliance and tax credit programs.
- Created locator map sets for use by field personnel during Hurricane Harvey recovery operations.

GIS Technician

ABC Corp - July 2000 – July 2004

- Entered and updated the geometry and attribute values of GIS data from source documents, such as land records, survey monuments, deeds, resolutions or ordinances.
- Coordinated with municipalities to obtain building permit information and maintain property addresses.
- Identified and resolved the data errors and conflicts using appropriate methods.
- Assisted in performing, processing and integrating acquired field data into the GIS.
- Reviewed, verified and processed documents requiring an understanding of departmental procedures, state statutes and legal issues pertaining to assessment and real estate law, parceling, and mapping standards

© This Free Resume Template is the copyright of Qwikresume.com. Usage Guidelines

- Performed basic GIS analysis functions such as spatial measurement, attribute query, vector overlay, and joining spatial data to non-spatial data.
- Interpreted and analyzed the aerial photography, making comparisons to other spatial data sources.

EDUCATION

General - (Nashville State Community College - Nashville, TN)Computer Science - (David Lipscomb University - Nashville, TN)

© This **Free Resume Template** is the copyright of Qwikresume.com. **Usage Guidelines**