

# OLIVIA SMITH

Glass Installer

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## PROFESSIONAL SUMMARY

Bringing five years of hands-on experience as a Glass Installer, I excel in the precise installation and maintenance of diverse glass systems. My expertise encompasses window, door, and skylight installations, ensuring high-quality results that meet client specifications. Committed to safety and efficiency, I thrive in collaborative environments, contributing to successful project completions.

## WORK EXPERIENCE

Glass Installer Jan / 2021-Ongoing  
Quantum Solutions LLC Phoenix, AZ

- 1. Removed dirt and loose glass from damaged areas, applying primer to edges and ensuring proper drying time.
- 2. Installed replacement glass in vehicles, ensuring all preparatory steps were completed effectively.
- 3. Allowed glass parts to cure properly, taking environmental conditions into account.
- 4. Obtained and inspected windshields for defects before installation.
- 5. Checked for moisture in damaged areas, maintaining dryness until repairs were completed.
- 6. Applied urethane around pinchwelds and dressed the remaining urethane for a clean finish.
- 7. Selected appropriate tools and safety equipment based on job specifications.

Glass Installer Jan / 2020-Jan / 2021  
Lakeside Apparel Co Chicago, IL

- 1. Executed back bedding with hot glue around window seals, ensuring correct glass installation.
- 2. Welded, cleaned, and installed center bars into frames according to specifications.
- 3. Adapted quickly to various workstations, demonstrating flexibility and a willingness to learn.
- 4. Mastered all stations within three months, achieving certification for over ten tasks.
- 5. Utilized determination and teamwork to enhance overall productivity.
- 6. Consistently demonstrated efficiency and accuracy in a fast-paced environment.
- 7. Collaborated effectively with team members to meet project deadlines.

## EDUCATION

Associate of Applied Science in Glass Technology Jan / 2019-Jan / 2020  
Glassworks Institute Santa Monica, CA

Focused on advanced glass installation techniques and safety protocols.

## SKILLS



## ACHIEVEMENTS

- ★ Successfully installed over 500 glass units, maintaining a 98% satisfaction rate from clients.
- ★ Reduced installation time by 20% through the implementation of efficient work practices.
- ★ Achieved a 100% safety record over five years, ensuring compliance with industry safety standards.