

Robert Smith

Goldsmith

PERSONAL STATEMENT

Seeking a position that will utilize and expand the background as a Customer Service Professional. Very personable, honest, and self-directed individual.

WORK EXPERIENCE

Goldsmith

ABC Corporation - 2004 - 2016

Responsibilities:

- Repaired existing jewelry mountings to reposition jewels and adjust mounting.
- Operated machines, such as centrifugal-casting, routing, and lathe, to fabricate casting molds, metal parts, and wax models of products.
- Brushed, buffed, cleaned, and polished metal items and jewelry pieces, using jewelers tools, polishing wheel, and chemical bath.
- Trained and managed 2 people in jewelry repair and achieved significant improvements in their productivity.
- Examined assembled and finished product, using a magnifying glass and precision measuring instruments, to ensure conformance to specifications.
- Researched and analyzed reference materials and consulted with interested parties to develop new and modify existing products.
- Casting and assembling all types of jewelry Creating jewelry, all 100% handmade, Gold and Wax.

Goldsmith

Delta Corporation - 2003 - 2004

Responsibilities:

- Repaired existing jewelry mountings to reposition jewels and adjust mounting.
- Operated machines, such as centrifugal-casting, routing, and lathe, to fabricate casting molds, metal parts, and wax models of products.
- Brushed, buffed, cleaned, and polished metal items and jewelry pieces, using jewelers tools, polishing wheel, and chemical bath.
- Trained and managed 2 people in jewelry repair and achieved significant improvements in their productivity.
- Examined assembled and finished product, using a magnifying glass and precision measuring instruments, to ensure conformance to specifications.
- Researched and analyzed reference materials and consulted with interested parties to develop new and modify existing products.
- Casting and assembling all types of jewelry Creating jewelry, all 100% handmade, Gold and Wax.

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Bench Jeweler
Goldsmith, Jeweler,
Customer Service, Cash
Handling, Cash Register.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)

Education

Diploma - (Driving Academy - Moline, IL)