Graphics Designer

ROBERT SMITH

Phone: (123) 456 78 99
Email: info@qwikresume.com
Website: www.qwikresume.com
LinkedIn: linkedin.com/qwikresume
Address: 1737 Marshville Road, Alabama.

Objective

To set forth an example of good character and hard work to employer; to develop and enhance skills and proficiency where as to carry out the responsibilities of the job before.

Skills

Microsoft Office, Adobe Photoshop, Adobe Indesign, Adobe Dreamweaver, Adobe Flash, Cash Handling, HTML, Bookkeeping, Photography, Marketing, Customer Service.

Work Experience

Graphics Designer

ABC Corporation - 2004 – 2020

- Designed, managed, and set up a wide variety of materials.
- Provided merge capabilities through InDesign or Microsoft Publisher to process letters or cards for diverse customer mailouts.
- Provided graphic design support and production support from concept through the print process while recommending appropriate design and layout solutions.
- Continuely sook means to streamline processes within the Design area and deliver new concepts for projects.
- Provided detailed instructions to internal and external customers to ensure quality of final product.
- Provided month-end reports requiring the use of Excel and Document Direct.
- Helped start family business after layoff.

Graphics Designer

Delta Corporation - 2004 – 2020

- These materials include, but are not limited to Business cards, images, multi-page brochures, flyers, logos, manuals, newsletters, marketing related presentation materials and banners for internal Shaw customers, as well as, our partners and vendors in the sales field.
- Must be able to manipulate images, colors, shapes, shading and sizes to create new designs to use in customer request.
- Panton, CMYK and RGB color swatches; laying out a design for customers upon request.
- Family business started by my wife and consists of a promotional products distributorship, screen printing, embroidery, and other apparel decoration.
- Extensive use and understanding of industry standard design software, specifically CorelDRAW Graphics Suite (all versions from 9 up through X5) .
- Diligent at meeting product design and production deadlines Proficient with customer communication in determining exactly what is needed for final .
- Conceptual Artwork Logo Designs Embroidery Quality Control.

Education

© This **Free Resume Template** is the copyright of Qwikresume.com. **Usage Guidelines**

Certificate in Visual Communications - (American Public University)

© This **Free Resume Template** is the copyright of Qwikresume.com. **Usage Guidelines**