

NOAH WILLIAMS

Senior Guest Room Attendant

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles 🌐 www.qwikresume.com

PROFESSIONAL SUMMARY

Results-focused Senior Guest Room Attendant with a decade of experience in delivering exceptional cleanliness and guest satisfaction in high-paced hospitality environments. Demonstrated expertise in managing housekeeping operations, optimizing workflow, and training staff to enhance service quality. Eager to leverage my extensive background to elevate guest experiences and contribute to a thriving team.

WORK EXPERIENCE

Senior Guest Room Attendant

Seaside Innovations

📅 Apr / 2019-Ongoing

📍 Santa Monica, CA

1. Thoroughly cleaned and sanitized guest rooms, ensuring adherence to hotel standards and guest preferences.
2. Managed the organization of cleaning supplies and equipment to optimize efficiency and safety.
3. Conducted regular inspections of rooms to maintain high cleanliness standards and report maintenance issues.
4. Collaborated with the front desk to accommodate special guest requests and preferences.
5. Provided training and guidance to new staff on cleaning protocols and customer service excellence.
6. Maintained accurate records of room status and inventory levels to ensure timely replenishment.
7. Actively participated in team meetings to share best practices and improve service delivery.

Guest Room Attendant

Silver Lake Enterprises

📅 Apr / 2015-Apr / 2019

📍 Seattle, WA

1. Vacuumed and maintained carpets and rugs to ensure a clean and inviting atmosphere for guests.
2. Polished glass surfaces and windows to enhance the overall appearance of guest rooms.
3. Dusted and organized decorative items to create a welcoming environment.
4. Ensured all metal fixtures were polished and well-maintained for a pristine presentation.
5. Accounted for and secured all assigned room keys and access cards to maintain guest safety.
6. Changed and laundered bed linens, ensuring fresh and comfortable accommodations for guests.

EDUCATION

Diploma in Hospitality Management

Culinary Institute of America

📅 Apr / 2012-Apr / 2015

📍 Denver, CO

Focused on hospitality service excellence, guest relations, and housekeeping management.

SKILLS

Multi-tasking

Adaptability

Stress Management

Attention To Hygiene

ACHIEVEMENTS

- ★ Consistently achieved a 95%+ guest satisfaction rating through meticulous room cleaning and attention to detail.
- ★ Implemented a new inventory tracking system that reduced supply waste by 20%.
- ★ Trained and mentored a team of 5 new attendants, improving efficiency and service quality.