Robert Smith

Lead Habilitation Specialist

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

PERSONAL STATEMENT

Dedicated, focused, and excels at prioritizing, completing multiple tasks simultaneously and following through to achieve project goals. Seeking a role of increased responsibility and authority.

WORK EXPERIENCE

Lead Habilitation Specialist

ABC Corporation - October 2010 – August 2012

Responsibilities:

- Redirected individuals to encourage safe, positive behaviors.
- Modeled appropriate social behaviors and encouraged concern for others.
- Cleaned the house, including laundry, sweeping and mopping.
- Scheduled doctor, dentist and haircut appointments.
- Physically and verbally interacted with individuals throughout the day.
- Administered medication and minor first aid.
- Dressed and changed individuals.

Habilitation Specialist

Delta Corporation - 2007 – 2010

Responsibilities:

- Supervised and evaluated two-Day Habilitation Trainers Actively consulted with all professional staff to insure individual progress/safety and .
- Maintain a caseload of individuals and general binders Conduct groups/activities in a group setting for individuals with Developmental Disabilities .
- My job duties included teaching and assisting residents with daily living tasks and household maintenance.
- My responsibilities also include ensuring the safety and well-being of all residents as well as filling out the necessary documentation needed in .
- Worked as a part-time habilitation specialist from August 2014 until February 2015, when I was offered a full-time position.
- interacted with persons having severe behavior and emotional challenges; Educated residents parents, and co-workers on clients targeted behaviors .
- Evaluated and summarized monthly data of goals and formulated ideas resulting in a decrease of clients targeted misconducts; educated new staff on .

Education

High School Diploma - (Mechanicsburg High School)

SKILLS

Computer Literate, Management.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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