



## SKILLS

### Communication Skills



### Community Engagement



### Basic masonry



### Site preparation



### Tool handling



## INTERESTS

- ★ Surfing
- 🥋 Martial Arts
- 👏 Community Service
- 📝 Blogging

## STRENGTHS

- ⌚ Patience
- 🗞️ Perseverance
- 📅 Planning
- ⚙️ Positivity

## LANGUAGES



## ACHIEVEMENTS

- ★ Successfully coordinated over 50 volunteers for home-building projects, enhancing community engagement.
- ★ Implemented safety protocols that reduced on-site accidents by 30% during construction activities.

# MIA TAYLOR

## Habitat for Humanity Volunteer

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles  
🌐 www.qwikresume.com

## PROFESSIONAL SUMMARY

Compassionate Habitat for Humanity Volunteer with 5 years of experience dedicated to transforming communities through hands-on construction and support. Skilled in engaging diverse teams and managing projects to improve living conditions for families in need. Eager to continue fostering community connections and delivering impactful service through strategic planning and collaboration.

## WORK EXPERIENCE

**Habitat for Humanity Volunteer** 📅 Jan / 2022–Ongoing  
**Quantum Solutions LLC** 📍 Phoenix, AZ

1. Performed thorough background checks and maintained accurate volunteer records to ensure compliance.
2. Managed various Habitat for Humanity International Volunteer Programs, including RV Care-A-Vanners and Collegiate Challenge.
3. Ensured adherence to volunteer safety regulations and policies to promote a safe working environment.
4. Monitored and managed the volunteer budget to optimize resource allocation.
5. Collaborated with the Executive Director on volunteer and donor acknowledgment processes.
6. Established relationships with local faith leaders to expand volunteer program capacity.
7. Worked with the Executive Director to develop marketing materials supporting faith partnerships.

**Habitat for Humanity Volunteer** 📅 Jan / 2020–Jan / 2022  
**Lakeside Apparel Co** 📍 Chicago, IL

1. Provided essential construction labor for three Habitat for Humanity homes, including framing and exterior finishes.
2. Volunteered at community events, enhancing public awareness of Habitat's mission and programs.
3. Participated in diverse construction tasks such as siding, flooring, painting, and roofing.
4. Acquired new skills in flooring installation and house siding, contributing to project success.
5. Assisted in rebuilding efforts in areas affected by natural disasters in Metro Detroit.

## EDUCATION

**Bachelor of Arts in Community Development** 📅 Jan / 2018 – Jan / 2020  
**University of Michigan** 📍 Phoenix, AZ

Focused on community engagement, project management, and sustainable development practices.