



ETHAN MARTINEZ

Head Of Operations

PROFESSIONAL SUMMARY

Dynamic operations leader with over 10 years of experience driving efficiency and growth across diverse industries. Proven track record in strategic planning, process optimization, and team leadership to enhance operational performance.

WORK EXPERIENCE

Lead Head Of Operations 📅 Dec / 2018-Ongoing
Pineapple Enterprises 📍 Santa Monica, CA

1. Oversaw comprehensive operations, enhancing service delivery across transportation, energy, and environmental sectors.
2. Developed and executed a streamlined payroll system, improving processing time by 50%.
3. Implemented driver scheduling systems ensuring compliance with D.O.T. regulations.
4. Designed a robust dispatch system, optimizing resource allocation and operational flow.
5. Managed daily operations of a Class II injection well, ensuring safety and efficiency.
6. Led the design of a solidification system, enhancing operational reliability at the injection site.
7. Directed procurement and specifications for fleet equipment, ensuring optimal performance and cost-effectiveness.

Head Of Operations 📅 Dec / 2014-Dec / 2018
Lakeside Apparel Co 📍 Chicago, IL

1. Directed operations for a national wholesaler, enhancing supply chain efficiency and customer satisfaction.
2. Oversaw employee training programs, improving workforce productivity and engagement.
3. Managed logistics for incoming and outgoing shipments, ensuring timely delivery and inventory accuracy.
4. Coordinated public relations and advertising efforts, increasing brand visibility and market reach.
5. Negotiated contracts with suppliers, achieving favorable terms and cost savings.

EDUCATION

Master of Business Administration 📅 Dec / 2011-Dec / 2014
Harvard Business School 📍 Portland, OR
Focused on operations management and strategic leadership.

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SKILLS

Advanced Microsoft Office

Process Optimization

Strategic Planning

Team Leadership

Budget Management

INTERESTS

🤿 Scuba Diving 🎮 E-sports
📖 Reading Fiction 🧩 Puzzle Solving

STRENGTHS

🧠 Self-awareness 🛡 Self-discipline
🌿 Sensitivity 🤝 Service-oriented

LANGUAGES



ACHIEVEMENTS

- 🌟 Increased operational efficiency by 30% through process improvements and technology integration.
- 🌟 Led a cross-functional team to reduce costs by 25% while maintaining service quality.