

# ROBERT SMITH

## High School Biology Teacher

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### SUMMARY

Seeks to enhance the work environment with professional knowledge of quality teaching skills, customer service, with significance to safety and homeland security, regarding policy and procedures, with a medical background.

### SKILLS

Proficient In Microsoft Office Including Powerpoint, Excel, And Word, Ability To Meet Deadlines, Highly Motivated, Confident.

### WORK EXPERIENCE

#### High School Biology Teacher

ABC Corporation - August 2000 – August 2001

- Educated students on biological concepts.
- Provided students with hands-on learning with labs, experiments, and projects.
- Gathered and maintained accurate records on students.
- Prepared and distributed academic, attendance, and behavioral progress reports on students.
- Prompted science students to link concepts to their everyday lives.
- Inventoried and ordered lab supplies.
- Created new objectives to be met by the end of the school year.

#### High School Biology Teacher

Delta Corporation - 1995 – 2000

- Utilize technology such as Google Drive and Microsoft Office Suite to organize, plan and collect student submissions Provide feedback for students in .
- Ensure the adherence of lab safety procedures and classroom protocol Develop atmosphere of trust, safety and responsibility Control lab supplies .
- Sasse, Cameroon.
- Developed lesson plans, lectured and assessed students.
- Prepared students for the GCE Ordinary Levels examination.
- Design lessons Implement California Science Standards.
- Administered and managed high school level classroom and lab activities pertaining to such things as DNA extractions, macromolecule identifications, .

### SCHOLASTICS

- Bachelor of Science in Biological Sciences, concentration Environmental Science - (Southeastern Louisiana University - Hammond, LA)