

# ROBERT SMITH

## High School Intern

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Results-driven recent graduate with extensive knowledge of chemical technology. Seeks to obtain a full-time entry-level position.

## EXPERIENCE

### High School Intern

#### ABC Corporation - JUNE 2015 - AUGUST 2015

- Worked on logistics analysis tool trade.
- Constructed a cost-benefit analysis in order to find an alternative tool suite that saves time and money.
- Familiarized with the current analysis and provisioning suite LOGSA and its tools COMPASS, PowerLOGJ, and CASA.
- Investigated deficiencies associated with the PC based software LOGSA and find alternative suite tools that resolve these issues.
- Created a cost-benefit analysis comparing current and new software.
- Presented some possible alternative suites such as OmegaPS to a group of Systems Support Engineers.
- Received feedback and am now working on setting up demos to present to management.

### High School Intern

#### Delta Corporation - 2010 - 2015

- Participated in college prep with students.
- Assisted in college applications with seniors.
- Met with students to discuss course selection.
- Conducted sessions with students about career choices.
- Provided supportive listening to students, practiced and maintained confidentiality Utilized student information system database Facilitated career.
- Responsible to assist staff in the Criminal Division with various administrative duties like filing and sorting documents and court cases, .
- Assisted in research in biochemistry Laboratory Techniques Spectroscopy proficient in performing and reading infrared, nuclear magnetic resonance.

## EDUCATION

- Associates in Science in Chemical Technology - (Eastern Florida State College - Palm Bay, FL)



## **SKILLS**

Microsoft Office, Organization, Customer Service, Computer.