Robert Smith

Hourly Manager II

CONTACT DETAILS

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PERSONAL STATEMENT

Service-oriented Hotel and Restaurant Management with 15 year background in Restaurant Industry. Competencies include, Serving, Bartending, and Cooking, as well as excellent communication and time management skills. Handles tasks with accuracy and efficiency.

WORK EXPERIENCE

Hourly Manager II

ABC Corporation - August 2014 – March 2015

Responsibilities:

- Monitor compliance with health and fire regulations regarding food preparation and serving, and building maintenance in lodging and dining facilities.
- Monitor employee and patron activities to ensure liquor regulations are obeyed.
- Greet guests, escort them to their seats, and present them with menus and wine lists.
- Monitor food preparation methods, portion sizes, and garnishing and presentation of food to ensure that food is prepared and presented in an acceptable manner.
- Investigate and resolve complaints regarding food quality, service, or accommodations.
- Schedule and receive food and beverage deliveries, checking delivery contents to verify product quality and quantity.
- Performed checkouts of servers and bartenders to ensure that all tickets were accounted for.

Hourly Manager

Hooters Of America - 2011 – 2014

Responsibilities:

- Cash handling and deposits.
- Placing needed orders for the restaurant.
- Receiving orders for the restaurant.
- Paying invoices.
- Dealing with customers and employees in a professional manner.
- Assisting customers and employees in any way possible.
- Keeping the entire restaurant running smoothly, neat, clean, and organized..

Education

High School Diploma in General - (Kadena HIGH SCHOOL)

SKILLS

Microsoft office, Excel, SPC, F.A forms, C of Cs, iso i9000, aerospace certified, smart scope, CMM, identifying material, cash handling, management experience, cook, data clerk, data entry,.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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