Robert Smith

Houseperson/Co-ordinator

CONTACT DETAILS

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PERSONAL STATEMENT

To obtain a position with a stable organization working in a professional atmosphere that will utilize experience and knowledge while providing an opportunity.

WORK EXPERIENCE

Houseperson/Co-ordinator

Hyatt House - March 2012 – 2020

Responsibilities:

- Restocked inventory of stockrooms, as needed.
- Supported Room Attendants in stripping soiled linens, towels, and removing trash from guest-rooms.
- Collected soiled linen from vacant/dirty guest-rooms and transports to laundry room.
- Distributed clean bath and bed linen from laundry to storerooms.
- Delivered items to guest-rooms upon request by guest.
- Picked up and returns to storage any previously used guest request items found in guest- rooms or corridors.
- Communicated with the supervisor for any special duties or requests.

Houseperson

ABC Corporation - 2011 – 2012

Responsibilities:

- Maintain Hilton standards in customer service and professionalism.
- Assist housekeeping supervisor in cleaning rooms as well as delivery of any guest requests.
- Cleaned various areas of the hotel daily.
- Restocked room attendant closests daily with cleaning chemicals and needed supplies.
- Assisted in every department whenever needed.
- Baggage assistance..
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

As in Physical Therapy - 2015(CCBC - North Carolina)

SKILLS

Verbal Communication Skills, Account Payable & Receivable .

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference – 1 (Company Name)
Reference – 2 (Company Name)

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