

LIAM ANDERSON

Housing Counselor

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www.qwikresume.com



PROFESSIONAL SUMMARY

Housing Counselor with two years of experience dedicated to empowering clients in overcoming housing obstacles. Adept at crafting tailored housing solutions, advocating for diverse needs, and effectively navigating HUD processes. Focused on fostering stable housing through resource connection and comprehensive support, ensuring clients have access to essential services.

WORK EXPERIENCE

Housing Counselor Jun / 2024-Ongoing
Seaside Innovations Santa Monica, CA

1. Analyze and evaluate housing issues, assisting clients in creating effective action plans.
2. Provide ongoing case management to ensure clients receive necessary services and support.
3. Guide clients through the housing application process, ensuring timely submission and compliance.
4. Review client financial situations to assess eligibility for housing assistance programs.
5. Educate clients on Federal Consumer Laws and housing regulations to enhance their understanding.
6. Conduct workshops on homeownership, foreclosure prevention, and budgeting for clients.
7. Establish and maintain relationships with lenders and real estate professionals to create referral networks.

Housing Counselor Jun / 2023-Jun / 2024
Lakeside Apparel Co Chicago, IL

1. Provided updates and support for homeowners facing foreclosure, ensuring they understood their options.
2. Met with clients to review applications, updating information to facilitate processing.
3. Communicated with lenders to gather necessary information for clients regarding their applications.
4. Managed documentation by scanning and uploading files to the housing portal for lender access.
5. Regularly contacted clients to provide updates on their housing situations and next steps.

EDUCATION

Bachelor of Arts in Sociology Jun / 2022-Jun / 2023
State University Denver, CO

Focused on social issues, including housing, community development, and social justice.

SKILLS

Housing Needs Assessment
Client Relationship Management
Data Management Systems
Community Outreach
Housing Program Regulations

INTERESTS

Gaming Music
Surfing Star Gazing

STRENGTHS

Insightfulness
Accountability Integrity
Ingenuity

LANGUAGES

English Mandarin German

ACHIEVEMENTS

- Successfully developed housing plans for over 100 clients, helping them secure stable housing solutions.
- Facilitated 12 housing workshops, educating clients on foreclosure prevention and financial literacy.