

Robert Smith

HVAC Engineer

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

PERSONAL STATEMENT

Senior Field Service Engineer with extensive experience in Customer Relations, Project Management, Facility Operations, Building Automation Systems, equipment repair, computer applications, and time management. The current position requires extensive travel.

SKILLS

Electrical And
Mechanical
Maintenance, Project
Management And
Supervision.

WORK EXPERIENCE

HVAC Engineer

ABC Corporation - 2014 - 2018

Responsibilities:

- Review all current and future service contracts with service providers to ensure our contracts provide our business with the highest level of service in the most cost-effective manner.
- Negotiate all pricing of service contracts for all of our facility operations.
- Write and review all building operation procedures to ensure they comply with our business objectives and all local and state building regulations.
- Assist department directors and project managers in designing floor plans for Continuous Improvement Initiatives.
- Design floor plans that will help meet their objectives for better interaction with team members as well as meeting all fire and safety codes.
- Use of AUTOCAD programs for designing floor plans as well as maintaining all building floor plans.
- Facilitate all phases of construction projects from acquiring documents, getting bids for services, supervise work performed, and am active in final inspection to ensure all work performed was to contract and our approval.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

HVAC Engineer

Delta Corporation - 2011 - 2014

Responsibilities:

- RESPONSIBILITIES Sales Service Installations Company-Staples Office Supplies Date Started August 2012 Job Title Mobile Consultant / Sales .
- Main Responsibilities Workshop supervision during the operation of AC units downloading and installation.
- Additionally, I was in charge of performing site survey and measurements to better calculate the required number of cooling units.
- Performed complete daily monitoring of boilers, chillers and air handlers unit on four hospital campuses, including preventative maintenance and .
- Evaluated efficiency of various heating and cooling units requiring understand of electrical wiring diagrams, schematics and split systems .
- HVAC Design 2 AutoCAD Drawing 3 3D Rendering.
- Improved my knowledge by taking an average of one class a month as it was required by this company (10 advancement classes a year) I was

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

responsible .

Education

Diploma - September 1995(Dunwoody Institute)