



BENJAMIN LEE

Hygiene Assistant

support@qwikresume.com

(123) 456 7899

Los Angeles

www.qwikresume.com

PROFESSIONAL SUMMARY

Dedicated Hygiene Assistant with a strong background in maintaining cleanliness and sanitation in healthcare settings. Skilled in assisting patients with personal hygiene needs while ensuring comfort and dignity. Committed to adhering to health and safety regulations, promoting infection control, and supporting the overall well-being of patients. Excellent communication and interpersonal skills to foster a positive environment.

WORK EXPERIENCE

Hygiene Assistant

Seaside Innovations

Mar / 2020-Ongoing

Santa Monica, CA

1. Prepared and maintained treatment areas, ensuring a clean and organized environment for dental procedures.
2. Provided thorough explanations of treatments and procedures to enhance patient understanding and comfort.
3. Sterilized dental instruments and ensured proper delivery to hygienists and dentists.
4. Welcomed patients, assisted with x-rays, and completed necessary paperwork including periodontal charting.
5. Executed room cleaning and sterilization processes, ensuring compliance with health standards.
6. Entered client data and maintained accurate records using dental software.
7. Updated patient charts, performed dental radiographs, and conducted coronal polishing procedures.

Hygiene Assistant

Summit Peak Industries

Mar / 2018-Mar / 2020

Denver, CO

1. Utilized PracticeWorks software for charting hard tissue and periodontal exams while managing patient scheduling and medical alerts.
2. Ensured all dental instruments were sterilized and ready for use.
3. Performed cleaning and disinfection of dental operatories to maintain a safe environment.
4. Conducted confirmation calls for upcoming appointments to enhance patient attendance.
5. Managed supply inventory and placed orders bi-weekly to ensure adequate stock levels.
6. Assisted patients with check-out processes and billing inquiries, facilitating smooth transactions.

EDUCATION

Associate of Applied Science in Dental Hygiene

Springfield Community College

Mar / 2016 - Mar / 2018

Denver, CO

Completed comprehensive coursework in dental hygiene, including clinical practice and patient management.

SKILLS

Empathy

Oral Hygiene

Hand Hygiene

Waste Management

Problem Solving

Patient Education

INTERESTS

Scuba Diving

E-sports

Reading Fiction

Puzzle Solving

STRENGTHS

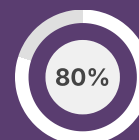
Stewardship

Teamwork

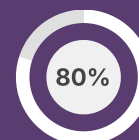
Tenacity

Vision

LANGUAGES



English



Japanese



Dutch

ACHIEVEMENTS

Implemented a new sterilization protocol, reducing infection rates by 20%.

Trained and mentored new staff on hygiene practices, improving team efficiency.