

ROBERT SMITH

Image Review Clerk

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An Image clerk is responsible to consistently check the image quality and give feedback to their supervisor to assure optimum picture quality taken by the cameras out in the lanes.

EXPERIENCE

Image Review Clerk

Central Florida Expressway Authority - JUNE 2015 - 2022

- Responsibilities consisted of viewing, analyzing, and inputting a daily goal of 7500 or more individual license plate numbers from black and white .
- Lefted position to relocate to Central New Mexico.
- Assisted with working through a 1 million plus image backlog and was mentioned by Egis management in France in email to supervisors.
- Reviewed images of license plates from automobiles, trucks and motorcycles Verified all domestic and international plates and entered data into.
- Reviewed vehicle plate images of those vehicles that pass thru Massachusetts unmanned toll booths.
- Reviewed images of license plates from automobiles, trucks and motorcycles Verified all domestic and international plates and entered data.
- Ensured 4750 images are reviewed during a 10 hour shift and 3750 are reviewed during an 8 hour shift.

Image Review Clerk

Delta Corporation - 2012 - 2015

- Correct images when errors are found during quality assurance audits and reconciliation reviews, rescanning and indexing corrections.
- Scan all documents within required timelines; review screen image to assure accurate image.
- Store documents in secured area, place documents in shred bin as required.
- Perform light maintenance on the scanners and other small office equipment.
- Communicate problems and errors identified during processing and/or task completion to management team.
- Maintain and protect the confidentiality of all CRL, CRL subsidiaries, legal entities and client information.
- Completed new hire goal of 450 images in one hour during first week of training.



EDUCATION

- High School Diploma

SKILLS

Skills Used Data Entry, Typing and Printing.