EVELYN WHITE

Import Analyst

✉ support@qwikresume.com   📞 (123) 456 7899   📍 Los Angeles   🌐 www.qwikresume.com

PROFESSIONAL SUMMARY

Accomplished Import Analyst with 7 years of experience specializing in customs compliance, data analysis, and supply chain optimization. Proven track record in mitigating risks and enhancing operational efficiency through strategic insights. Ready to apply analytical expertise and industry knowledge to drive impactful improvements in international trade processes.

WORK EXPERIENCE

Import Analyst
Seaside Innovations

📅 May / 2020-Ongoing
📍 Santa Monica, CA

1. Coordinated transportation logistics for timely shipment deliveries.
2. Produced comprehensive reports and conducted data analysis for decision-making.
3. Prepared presentations and data visualizations for management briefings.
4. Conducted research on product classifications using CROSS for accurate tariff coding.
5. Monitored compliance with customs regulations and updated protocols as needed.
6. Engaged in continuous process improvement initiatives to enhance operational workflows.
7. Collaborated with cross-functional teams to align import strategies with business objectives.

Import Analyst
Silver Lake Enterprises

📅 May / 2018-May / 2020
📍 Seattle, WA

1. Ensured freight and customs compliance by inspecting shipments and processing billing accurately.
2. Received and classified shipment documents, applying appropriate tariff codes and calculating duties.
3. Entered shipment data into the system and coordinated with customs for clearance.
4. Developed and implemented an import wire transfer process, improving transaction efficiency.
5. Managed shipment release and entry data input, ensuring timely operations in a fast-paced environment.
6. Conducted audits for high-profile accounts, ensuring compliance and accuracy.

EDUCATION

Bachelor of Science in International Business
University of Global Trade

📅 May / 2016 – May / 2018
📍 Chicago, IL

Focused on international trade regulations, logistics, and compliance.

SKILLS

Advanced Excel For Data Analysis

Technical Document Preparation

Import Compliance Analysis

Import Demand Forecasting

Supply Chain Strategy Development

Interpersonal Skills

INTERESTS

🎮 Gaming   🛍 Fashion
🎞 Film   💻 Technology

STRENGTHS

⚖ Fairness   ↔ Flexibility
→ Forward-thinking   ♥ Gratitude

LANGUAGES

English   Polish   Russian

ACHIEVEMENTS

⭐ Streamlined import processes, reducing clearance time by 20%.

⭐ Implemented a new data tracking system that improved reporting accuracy by 30%.

⭐ Achieved 98% compliance rate in customs audits over three consecutive years.