

Robert Smith

In Home Caregiver Consultant

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SUMMARY

To obtain a position that highlights my experience and skills in multiple fields, while bringing my knowledge and work ethic to enhance the goals of your company. I believe I am a good addition to your company for the following reasons, I'm dependable, trustworthy, and I have a kind and friendly personality. I'm what most people would call a people person. Being on time and organized, looking professional and having a positive attitude are 3 things that are very important to me.

SKILLS

Customer Service, Management, Windows Xp, Receptionist, UPS, Inventory Control, Hiring, Filing, Fax.

WORK EXPERIENCE

In Home Caregiver Consultant

ABC Corporation - May 2013 - September 2013

- Drove patient to medical visits and assorted errands, and back home safely.
- Executed individual meal plan per patient needs/wants.
- Assisted patient with eating as needed and supervised medication intake per doctors guidance. Cleaned the house as needed.
- Kept patient entertained by playing cards or putting on her favorite TV show.
- Bathed patient daily and/or more frequently based on her needs/wants.
- Helped patient pick out outfits or night gowns to her liking and also helped with getting her in and out of bed when it was hard for her.
- Took blood pressure and checked blood sugar level regularly.

In Home Caregiver

ABC Corporation - 2011 - 2013

- I helped clients with every day activities such as dressing, bathing, meal prep, medicine reminders.
- Running errands taking to and from appointments.
- Companionship, hobbies, cleaning, and cooking.
- I helped many clients in their day to day activities, when their family and friends were unable to be there.
- Skills Used Helping with personal hygiene, cleaning cooking.
- Driving, shopping.
- Friendship..

EDUCATION

N/A in Biology, Math, English, EMT classes - 2013(American River - Sacramento, CA)