

JACKSON TURNER

Senior Inbound Operations Supervisor

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles 🌐 www.qwikresume.com

PROFESSIONAL SUMMARY

Accomplished Senior Inbound Operations Supervisor with 10 years of comprehensive experience in logistics and team leadership. Expert in streamlining inbound processes, enhancing operational efficiency, and fostering high-performing teams in dynamic environments. Focused on driving continuous improvement and delivering exceptional service to elevate organizational success.

WORK EXPERIENCE

Senior Inbound Operations Supervisor

Quantum Solutions LLC

📅 May / 2019-Ongoing

📍 Phoenix, AZ

1. Ensured seamless inbound freight flow using an automated system for data management and routing.
2. Oversaw inspections of incoming freight, ensuring quality and damage-free delivery.
3. Coordinated delivery logistics with Shipping and Receiving Managers to enhance customer satisfaction.
4. Supervised a diverse team of 25, including drivers and dock workers, to maintain high operational standards.
5. Assigned and prioritized tasks among team members to optimize workflow efficiency.
6. Provided accurate freight quotes and managed customer inquiries effectively.
7. Managed the procurement of repair parts for fleet maintenance, ensuring operational readiness.

Inbound Supervisor

Summit Peak Industries

📅 May / 2015-May / 2019

📍 Denver, CO

1. Led a startup account, managing a team of 70 associates for efficient inventory transfer operations.
2. Maintained controlled inbound shipment levels to prevent dock overload, enhancing operational flow.
3. Supervised teams of up to 20 associates, assigning tasks to manage workload effectively.
4. Achieved high customer satisfaction levels through excellence in receiving, dispatching, and quality assurance.
5. Oversaw all inbound operations, ensuring efficient unloading and receiving of products.
6. Managed a team of Lay-up and Accuracy Control associates to maintain product quality and accuracy.

EDUCATION

Bachelor of Science in Business Administration

Georgia State University

📅 May / 2012-May / 2015

📍 Portland, OR

Focused on operations management and logistics to support supply chain efficiency.

SKILLS

Sales Strategies

Inventory Management

Quality Assurance

Problem Solving

ACHIEVEMENTS

- 🌟 Increased inbound efficiency by 30% through process optimization initiatives.
- 🌟 Led a team of 70 to achieve a 95% on-time delivery rate over two consecutive years.
- 🌟 Implemented a training program that reduced onboarding time by 25%, enhancing productivity.