

# Robert Smith

## *Infant Teacher Assistant*

### **CONTACT DETAILS**

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### **PERSONAL STATEMENT**

I am experienced in taking food orders, operating cash registers and safely handling food while checking for proper temperatures. My supervisors have considered me to be a hardworking waitress focused on producing quality food and providing excellent customer service. I am fast and efficient with precise and rapid order processing skills. As a Childcare Worker I focused on implementing daily curriculum that will spark imagination, build self-esteem and help children discover new things each day.

### **SKILLS**

Computer Skills.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **WORK EXPERIENCE**

#### ***Infant Teacher Assistant***

**ABC Corporation - May 1988 - August 1993**

##### *Responsibilities:*

- Redirected children to encourage safe, positive behaviors.
- Created daily lesson plans for activities.
- Physically and verbally interacted with children throughout the day.
- Made nutritious snacks and meals for children.
- Collaborated daily with classroom teachers to keep activities running smoothly.
- Established and maintained a safe play environment for the children.
- Monitored childrens play activities to verify safety and wellness .Continually encouraged children to be understanding and patient with others.

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

#### ***Infant Teacher***

**Leaps & Bounds Child Care Center - 1987 - 1988**

##### *Responsibilities:*

- As an Infant/Mobile Infant Teacher I was responsible for taking care of at most 5 infants ages ranging from 3 months to 18 months.
- During which time I interact with as well as encourage overcoming developmental milestones.
- Also complete tasks such as feedings according to their individual feeding schedule implemented by the parents.
- In addition I complete diaper changes frequently and lay them down for naps whenever needed.
- My job also required me to prepare the room at the end of the day for the following morning since I work till close.
- This included spraying down toys with bleach/water mix, and vacuuming the floors.
- Since I am a closer I also communicate with parents often and answer any questions they may have regarding their child.

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

### **Education**

General Studies - (Stillwater High School - Stillwater, NY)