

# ROBERT SMITH

## Jr. Infantry Squad Leader

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### SUMMARY

Infantry Squad Leader is to continue providing honorable and meaningful service that will benefit Department of Defense and DOD support organizations.

### SKILLS

Microsoft Office, Management.

### WORK EXPERIENCE

#### **Jr. Infantry Squad Leader**

ABC Corporation - October 2004 – November 2010

- Inspected and corrected deficiencies within the administrative section and ensured that all information was current and up to date which resulted in standardization of administrative practices.
- Inspected, maintained and ordered parts for weapons systems.
- Developed new and more efficient ways to fix immediate issues with weapons that saved money.
- Conducted extensive and detailed training and battlefield plans for the evolutions of Marines and drafted up and briefed the higher echelon on the plans designed to move Marines and gear from one location to another.
- Determined correct amounts of food, water, ammunition and gear were available for use prior to and during each mission and training evolutions.
- Performed advanced maneuvers and tactics on the battlefield and worked as a member of the team along with the squad leaders on the planning and overall execution of missions to be carried out.
- Maintained my composure under severe stress without hesitation and never to include leading over 150 patrols with a minimum of twice a day, followed by Sergeant of the guard duties.

#### **Infantry Squad Leader**

Delta Corporation - 2001 – 2004

- Deployment Helmand Province Garmsir, Afghanistan Conducted over 200 combat patrol missions in and around Helmand Province.
- Supervised and managed the Detecting Terrorist Surveillance system that lead to the apprehension of 5 terrorist networks.
- Conducted daily maintenance and ensured proper functioning of all weapons organic to the Squad/Team Leader billet.
- Supervised 13 Marines, to include 12 directly under command when deployed.
- Carried out direct orders from the Commanding Officer to execute administrative work for the Company.
- Created and maintained rosters for both personnel and serialized gear.
- Conducted training for a platoon of 30 men before deployment in combat maneuvering as an infantry unit Patrolled the cities of Iraq and Afghanistan .

## SCHOLASTICS

- Bachelor's- (Crossland High School - Temple Hills, MD)