

Robert Smith

Infantry Squad Leader

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SUMMARY

To obtain a Infantry Squad Leader position with an organization where can maximize multilayer of management skills, quality assurance, program development, training experience and administrative skills.

SKILLS

Administration, Mentoring, Leadership , Microsoft Office, Management , Management Experience.

WORK EXPERIENCE

Infantry Squad Leader

ABC Corporation - January 1993 - January 2009

- Led, served and supervised as a member of an infantry unit of 10-20 persons.
- Directed the utilization of personnel and equipment; coordinated unit actions with adjacent and supporting elements; insured proper collection and reporting of intelligence data.
- Completed all scheduled mission essential classifications of support in order to provide all necessary resources to the company subordinate units.
- Managed the maintenance and accountability of the companys equipment.
- Maintained 100% accountability of companys sensitive items.
- Provided technical and tactical guidance to subordinates and professional support to both subordinates and superiors in the performance of their duties during combat operations in Iraq.
- Worked with Automated Data Processing methodologies, including use of personal computers and software applications in word processing, spreadsheet applications and database management.

Infantry Squad Leader

Delta Corporation - 1989 - 1993

- Was in the United States Army, I was a mortar man and in infantry.
- Choose not to re-enlist.
- Le Squad Leader in a Light Infantry Company; responsible for the welfare, fitness, morale and discipline of eleven Soldiers; responsible for the .
- Combat Operations in Mian Poshteh, Afghanistan In charge of 11 Marines by means of instruction, practical application, MOUT training, morale, and .
- Responsible for pre-combat checks of all gear within the squad.
- Trained from 12 to 40 personnel spanning 300+ total hours of instruction in the mastery of related job skills as a Machine Gunner, occupational .
- Participated in Operation New Dawn.

EDUCATION

Bachelors in Technical Management - (Devry University - Chicago, IL)