

ROBERT SMITH

Information Systems Auditor

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Highly effective, results-oriented executive with proven expertise in internal audit and management advisory services for governance, compliance, and risk management activities. A dynamic leader and motivator using an effective combination of analytical and interpersonal skills to influence others and win support on critical issues, as well as develop strategic partnerships to create value and deliver results.

CORE COMPETENCIES

MS Office, Accounting and Auditing Procedures Public Speaking Leadership and Team Building Contract Management Data Analysis and Business Modeling QuickBooks Consulting Excel, Word, Access, Project, and Visio.

PROFESSIONAL EXPERIENCE

Information Systems Auditor ABC Corporation - 1998 – 2006

Key Deliverables:

- Examined records and interviewed workers at all levels to ensure recording of transactions and compliance with laws and regulations.
- Analyzed annual reports, financial statements, and other records, using accepted accounting, auditing, and statistical procedures to determine financial completeness and accuracy.
- Interfaced with management to address control deficiencies and remediation plans.
- Supervised numerous projects as an In-Charge auditor.
- Created custom-designed reports for other auditors to extract necessary information not currently provided by audit software.
- Performed data center and application transaction processing control reviews as part of an integrated financial audit team.
- Performed subsidiary-based information systems control review.

Information Systems Auditor Delta Corporation - 1995 – 1998

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EDUCATION

MAM in Healthcare Leadership - 2011(College of ST. Scholastica - Duluth, MN)

