ROBERT SMITH

Inpatient Coder

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SUMMARY

Seeking a position as a Certified Professional Coder, this will allow me to exercise my skills and knowledge and expertise in medical coding.

SKILLS

Inpatient/Outpatient Coder, Medical Transcription, Organizational Skills.

WORK EXPERIENCE

Inpatient Coder

SGMC - November 2004 – 2008

- Responsible for review and analysis of medical data, coding medical diagnoses, and procedures.
- Utilized an extensive knowledge of procedural guides, hospital accreditation references, and complex medical terminology, anatomy, and physiology in addition to the overall knowledge of hospital regulations.
- Contacted appropriate medical staff members to rectify inconsistencies, deficiencies, and discrepancies in the medical documentation.
- Assured medical/legal requirements and JCAHO standards regulations are met.
- Advised and educated medical staff on proper documentation practices.
- Provided assistance to the medical staff by researching reference materials for requested information.
- Responsible for coding diseases, injuries, diagnoses, and procedures in a wide range of inpatient as well as ambulatory settings and specialties.

Inpatient Coder

Delta Corporation - 2012 – 2014

- Responsible for review and analysis of medical data, coding medical diagnoses and procedures, and providing assistance to the professional staff.
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- Contacted appropriate medical staff members to rectify inconsistencies, deficiencies, and discrepancies in medical documentation.
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SCHOLASTICS

- Bachelor's Degree In HIM

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