

ROBERT SMITH

Inpatient Coder

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Seeking an Inpatient Coder position with an opportunity in a coding position that allows me to continue my acquired skills and make a positive contribution to an organization.

CORE COMPETENCIES

Data Entry, Medical Records, Medical Coding, Medical Terminology, Office Applications.

PROFESSIONAL EXPERIENCE

Inpatient Coder

Peconic Bay Medical Center - September 2013 – 2015

Key Deliverables:

- Gained experience with regard to the ICD-9 and ICD-10CM/PCS classification systems and the official coding guidelines.
- Abstracted paper-based medical records and enter the coding data into the 3M abstracting/Invision system.
- Contacted responsible physicians in a professional and tactful manner when clarification is needed.
- Used researching tools from all reliable resources available to gain knowledge and code accurately.
- Attended webinars, seminars, and departmental meetings for updates on ICD-9/ICD-10 with regard to inpatient and outpatient coding issues.
- Maintained credentials and broaden my coding skills by participating in continuing education opportunities.
- Assigned a numeric code to all pertinent conditions and treatments in a patients chart to assure insurance reimbursement and for global statistics.

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Delta Corporation - 2017 – 2020

Key Deliverables:

- Analyzed and abstracted in-patient health and insurance information Assign diagnosis and procedure codes for billing and statistics Make DRG assignments.
- Consulted with physicians and other clinicians for clarification and additional documentation when the current documentation is inadequate, conflicting ambiguous, or unclear for coding purposes.
- Assisted in the resolution of all claim denials, to the extent that such denial was a result of improper documentation or coding.
- Served as the leading informational resource on any matters pertaining to their responsibilities.
- Abide by the Standards of Ethical Coding as set forth by the Health Information Management Association.

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- Participated in coding meetings and educational opportunities in order to maintain coding accuracy.
- Consistently maintained department-specific coding quality and productivity standards.

EDUCATION

HS Diploma

