

ROBERT SMITH

Installation Manager

E-mail: info@qwikresumc.com

Phone: (0123)-456-789

SUMMARY

Seeking a position as a member of the company where I can utilize my superior expertise knowledge towards attention and detail with the ability to get the job done with absolute success.

SKILLS

Microsoft Office, Adobe Suite, Photoshop, Illustrator, Audition, Excel, Electronics, Installation, Automotive, Training & Development, Marketing.

WORK EXPERIENCE

Installation Manager

ABC Corporation - 2002 – 2009

- Performed daily ground breaking service at a constant steady speed to ensure high quality customer service and sales at all times.
- Managed and assumed all necessary responsibilities that needed to be challenged and fulfilled.
- Met challenges with a keen understanding of resource needs and availability.
- Managed and inspected installation of audio and video products/equipment with a full understanding of the different systems which required a constant review of the continuously changed data and policies.
- Repaired wiring harness and related electrical components that required full attention to detail and to abide by all safety precautions.
- Specialized knowledge in inventory control, shipping, and receiving.
- Directed many tasks with efficiently saving additional monetary value; preventing hiring an outside person to perform the necessary task at hand.

Installation Manager

ABC Corporation - 2001 – 2002

- Primary Responsibilities include Manage and supervise associates for all sized projects.
- Work alongside our associates on all installs for all types of projects.
- Projects consist of CCTV, burglar alarms, fire alarms, network & phone systems.
- Clients consist of 70% commercial and 30% residential.
- Dispatched fellow employees to service in installation locations.
- Show associates better work and installation methods improving production.
- Completed projects in a timely matter within deadlines, and within budget..

SCHOLASTICS

- Certificate of Business - 1997(UNIVERSITY OF CALIFORNIA - Berkeley, CA)