

# ROBERT SMITH

## Instructional Design Specialist

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

### SUMMARY

Applying and modeling best practices in instructional design to develop learning experiences and content to support objectives and goals aligned to the MPS Portrait of a Graduate, and also Understanding educational standards, learning objectives, and success criteria to incorporate them into learning experiences in deep and meaningful ways.

### CORE COMPETENCIES

MS Office, Designing Skills.

### PROFESSIONAL EXPERIENCE

#### Instructional Design Specialist

ABC Corporation - 2018 – 2018

##### Key Deliverables:

- Dedicated electronic learning management systems instructor and technician.
- Experienced in technical writing of engineering work instructions, and am a team member with various company process improvement programs.
- Experienced and knowledgeable in the composite process, from layup to final assembly.
- Experienced as a supervisor I was asked to create a training course for new supervisors and managers.
- Developed and evaluated programs and policies in order to advance online education at SFA.
- Managed teams responsible for meeting project deadlines and specific quality standards.
- Facilitated creation and implementation of new hire orientation programs to prepare incoming employees for positions throughout the company.

#### Instructional Design Specialist

Delta Corporation - 2013 – 2016

##### Key Deliverables:

- Course development Design and script Collaborate with team on analyzing students.
- Created Ford training programs for ESP, PAC, and Tier 1.
- SharePoint Designed training website and coordinated all functions Management Development Created the management training modules.
- Developing an eLearning course for Maximus supervisors and managers to ease the companys introduction of the new tool Verint i360 Developed.
- Conducted train the trainer sessions for the Eligibility Support - Customer Care Representative Build which was attended by.
- Develop the overall design for the training curriculum to meet identified training needs using instructional design methodology throughout all phases.
- Collaborate with subject matter experts in all phases of each project to meet training needs.

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### EDUCATION

- Bachelor Of Arts