ROBERT SMITH

Instructional Developer

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A versatile leader with an extensive experience reflecting a unique combination of organizational development (OD) and training as a line manager, facilitator, curriculum developer, and internal consultant. Expertise in improving individual and organizational performance and stimulating culture change. A creative problem solver who draws upon a broad base of experience and education resulting in significant improvements to bottom-line results.

OCTOBER 2004 – JUNE 2013

INSTRUCTIONAL DEVELOPER - ABC CORPORATION

- Managed all aspects of the Instructional Systems Design (ISD) process while developing training programs for US Navy Strike Fighter Weapons School, Atlantic (SFWSL).
- Analyzed, designed, and developed instructional modules for existing and new programs, curricula and courses in accordance with contract, statement of work, data item description requirements, standards and specifications.
- Projects & Accomplishments Discovered after migrating data as a result of switching office computing hardware from Dell to HP that important format items (upper left classification markings) for each of our 35 PowerPoint lectures (Avg of 250 slides each) no longer appeared on screen in the auditorium projectors.
- Experimented with different resolution settings and coordinated with the Information Tech (IT) to find a resolution and monitor setup in the auditoriums that preserved the formatting we previously had on the Dell setup.
- Saved an estimated 4,000 man-hours, which divided between four people would have taken 6-9 months to repair slide-by-slide in each of our assigned lectures.
- Many of our slides consist of inserted video/graphics which negate utilizing slide master.
- Assisted QA personnel in revising our current QA process flow charts (previously In PowerPoint) to Visio.

2002 – 2004

INSTRUCTIONAL DEVELOPER - DELTA CORPORATION

- Performance consulting, determining interventions, designing and developing interventions, evaluating existing materials and training.
- Training Skills Workshop Learning Style for Individuals Spec Editing Beginners and Advanced CTS/Certification Tracking System Critical.
- Skills Criterion Reference Instruction Workshop, Information Mapping, Task Analysis Workshop, Accelerated Learning Workshop, Situational Leadership.
- For the Royal Saudi Air Force, Riyadh Air Base Training Wing, Mr.

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- Keenan developed distance learning training for the Airborne Warning and Control System (AWACS) maintenance personnel in accordance with the U.S.
- Air Force Technical Orders.
- He performed all aspects of development including instructional design, photography, animation, and illustration.

EDUCATION

B.S In Education

SKILLS

Planning Skills, Supervising Skills.