

Inventory Support Specialist

ROBERT SMITH

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Alabama.

Objective

Inventory Support Specialist with Over 10 years of experience with full understanding of procedures, processes, and requirements to initiate/coordinate parts/material support for production overhaul/repair/mod operations to include urgent or critically needed items.

Skills

Knowledgeable In Excel, Word And PowerPoint. Basic Window Programs. Knowledgeable With File Tracker, Accutrac, EExcess And Isuite.

Work Experience

Inventory Support Specialist

ABC Corporation - March 2004 - July 2022

- Managed logistical plans for support of four US military dining facilities (throughout Iraq) -- planned and implemented supply, transportation, maintenance, and warehousing plans.
- Coordinated closely with US military personnel to transfer 150 trucks with rations daily.
- Efficiently resolved logistics problems to meet customer objectives while presenting improvement ideas and recommended courses of action.
- Managed full spectrum of military supply operations to include inventory control, vendor quality assurance, price analysis, contract administration, purchasing, warehousing, and materials flow.
- Developed routine Integrated Logistics Support (ILS) plans ensuring the most effective and economical means of support.
- Managed maintenance plan, manpower and personnel support.
- Monitored the deployment of supply, test equipment, technical data and support and financial support as well as facilities requirements.

Inventory Support Specialist

Delta Corporation - 2002 - 2004

- Received and maintained control of inventory, set planograms (floor planning) at scheduled intervals.
- Returned defective equipment to warehouse as needed.
- Made phones ready for displays and customer use.
- Customer service focus, accurately track monetary flow, business oriented supply/inventory support,.
- Responsible for inventory management and control including receiving orders, scanning into system, monitoring and adjusting inventory levels as .
- Inventory Support Specialist, Sprint PCS.
- Maintained inventory levels in multiple departments and warehouse Received, inspected, and delivered products coming through outside vendors.

Education

GED