

Robert Smith

IT Systems Manager II

PERSONAL STATEMENT

Looking for a position IT Systems Manager as a technician offering excellence in hardware and software and ability to diagnose the issues to determine root cause.

WORK EXPERIENCE

IT Systems Manager II

ABC Corporation - October 2014 - August 2016

Responsibilities:

- Direct and coordinate the operation of the computer hardware, software, and systems of the hotel.
- Ensure that all policies and procedures are followed.
- Rectify any problems which arise on the property and other properties abroad.
- Consult with management to determine information requirements and to determine priorities.
- Consult with systems hardware analysts to define equipment needs.
- Prepare progress reports to inform management of project status and any deviation from goals.
- Contract with and supervise management, technical specialists or vendors to solve problems.

IT Systems Manager

Delta Corporation - 2013 - 2014

Responsibilities:

- Serve as a knowledge resource for information technology capabilities and best practices
- Work with the information security and compliance teams as necessary
- Prepare formal project documentation, including specifications, requirements summaries, and logical system design documents
- Manage priorities and services delivered through 3rd party or managed service engagements
- Deliver reliable and cost-effective IT Infrastructure Services (e.g. Network, Server Management, Storage, File Sharing, PCs, Mobility, Virtualization, Email, Messaging, Remote Connectivity, Cloud Computing, and Integration).
- This is Dummy Description data, Replace with job description relevant to your current role.
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Education

CERTIFICATE in PC HARDWARE AND SOFTWARE - (CISCO NETWORKING ACADEMY)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

IT Technician, IT Analyst.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)