

ROBERT SMITH

Associate IT Systems Manager

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Over 20 years of extensive experience creating and integrating IT functionality that supports progressive top level companies in optimizing effectiveness and profitability. Proficiency in analysis, design, development, and implementation of diverse, enterprise-wide applications systems.

CORE COMPETENCIES

Windows 2003 Server, Windows 2008 Server, VMware, Microsoft Exchange 2003, Active Directory.

PROFESSIONAL EXPERIENCE

Associate IT Systems Manager

ABC Corporation - January 2010 – August 2012

Key Deliverables:

- Accountable for all IT related decisions such as Service Agreements, Servers, Network, Clients, and Applications Programs.
- Conduct project management and supervision on all rollout projects.
- Formulated and presented solutions in efforts to optimize the companys bottom line.
- Re-Design and Implement IT Infrastructure, Methodologies, & Vendor Solutions.
- Negotiated enterprise-level contracts in the optimization of wireless mobile devices, internet, and landline services which resulted in a savings of \$18,000 dollars for the organization.
- Implemented Companywide BES Server Solution, Web Structured Hosting, VMWare Optimization of Physical Severs to Virtual.
- Lead for operation and support of all mission-critical software systems and hardware for over 20 locations and 300+ employees.

IT Systems Manager

Delta Corporation - 2008 – 2010

Key Deliverables:

- Serve as a knowledge resource for information technology capabilities and best practices.
- Work with the information security and compliance teams as necessary
- Prepare formal project documentation, including specifications, requirements summaries, and logical system design documents.
- Manage priorities and services delivered through 3rd party or managed service engagements.

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- Direct and manage the IaaS environment and ensure the service level agreements are achieved by the vendors.
- Lead the organization in the development and maturity of the IT Infrastructure Environment aligned to business objectives.
- This is Dummy Description data, Replace with job description relevant to your current role.

EDUCATION

Project Management Course - (Central Piedmont Community College - Charlotte, NC)

