

Robert Smith

Janitorial Worker/Housekeeping Staff

CONTACT DETAILS

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PERSONAL STATEMENT

Seeking entry-level position in a field and/or industry where my skills, education and experience will be utilized. My objective is to obtain a long term position that will enable me to use my strong organizational skills, and allow opportunity to growth and ability to work well with people.

WORK EXPERIENCE

Janitorial Worker/Housekeeping Staff **ABC Corporation - February 2007 - Present**

Responsibilities:

- Clean restrooms, dispose of garbage waste, change the trash bags of the trash cans, refill toilet paper, restock hand paper towels, vacuum offices, wax floors, and maintain cleanliness in the office buildings.
- Duties included but not limited to sweeping, mopping, vacuuming and other general floor care.
- Spray insecticides and fumigants to prevent insect and rodent infestation.
- Mix water and detergents or acids in containers to prepare cleaning solutions, according to specifications.
- Clean windows, glass partitions, and mirrors, using cleaners, sponges, and squeegees.
- Clean building floors by sweeping, mopping, scrubbing, or vacuuming them.
- Move heavy furniture around to ensure that hard to reach places are properly cleaned.

Janitor **ABC Corporation - 2005 - June 2006**

Responsibilities:

- Wash bathrooms and ensure that they are disinfected on a periodic basis.
- Empty trash receptacles and ensure that they are cleaned properly from the inside.
- Emptied all trash, refilled paper supplies, policed and maintained grounds.
- Cleaned and sanitized restroom facilities, fixtures, sinks, urinals, and toilets.
- Skills used how to use machines properly and chemicals on the right equipment.
- Clean building floors by sweeping, mopping, scrubbing or vacuuming them.
- Clean and polish furniture and fixtures, clean windows, glass partitions, and mirrors, using soapy water or other cleaners, sponges, and squeegees.

SKILLS

Attentiveness,
Communication , Works Well Under Pressure,
Goal Oriented, Time Management, Reliable,
Works Well With Others And Also Independently.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)

Education

High School Diploma - September 2007(Paw Paw High School - Paw Paw, MI)