

# **PROFESSIONAL SUMMARY**

Dynamic Jewelry Specialist with 7 years of comprehensive experience in enhancing customer satisfaction through tailored services and in-depth product knowledge. Proven expertise in inventory management and achieving sales targets while nurturing strong client relationships. Committed to maintaining product integrity and eager to drive business success within a forward-thinking team.

# WORK EXPERIENCE

### **Senior Jewelry Specialist**

#### **Seaside Innovations**

- 1. Provided expert advice on jewelry selection to enhance customer experiences.
- 2. Managed inventory records, ensuring accuracy and timely replenishment of stock.
- 3. Engaged customers to determine their needs and recommend appropriate products.
- 4. Resolved customer inquiries and complaints with professionalism and care.
- 5. Maintained visually appealing displays to attract and engage customers.
- 6. Provided expert advice on jewelry selection and care to enhance customer satisfaction.
- 7. Conducted regular inventory checks to ensure product availability and quality.

### **Jewelry Specialist**

#### Silver Lake Enterprises

- 1. Designed and crafted unique jewelry pieces for individual clients and events.
- 2. Provided exceptional customer service, fostering long-term relationships with clients.
- 3. Trained new employees on customer service standards and product knowledge.
- 4. Managed cash register operations, including opening and closing procedures.
- 5. Executed inventory checks and pricing adjustments to ensure accuracy.
- 6. Participated in community craft shows to promote jewelry designs and engage with potential customers.

## EDUCATION

#### Bachelor of Fine Arts in Jewelry Design

**Rhode Island School of Design** 

Focused on advanced techniques in jewelry making and design principles.

### SKILLS



# ACHIEVEMENTS

🐅 Increased overall sales by 25% through enhanced customer engagement strategies.

🐪 Successfully managed inventory turnover, reducing excess stock by 40%.

🎓 Developed and implemented product training sessions, improving team knowledge and sales performance.

🛗 Apr/2016-Apr/2018

F Phoenix, AZ

Apr / 2020-OngoingSanta Monica, CA