

# ROBERT SMITH

## Junior Associate/Consultant

[info@qwikresume.com](mailto:info@qwikresume.com) | <https://Qwikresume.com>

Highly qualified Junior Associate with experience in the industry. Enjoy creative problem solving and getting exposure on multiple projects, and would excel in the collaborative environment on which your company prides itself.

### SEPTEMBER 2008 - FEBRUARY 2010

#### JUNIOR ASSOCIATE/CONSULTANT - ABC CORPORATION

- Arranged and organized staff dinners and lunches.
- Managed office materials and office correspondence.
- Trained in Bangalore, India in business problem solving, programming, and consulting skills.
- Learned skills such as R, Python, SQL, and Statistical Analysis and used to apply to business problems.
- Worked with teams stationed in Bangalore in numbers of 5-10 members.
- Trained in arts of business communications and mock situations with clients.
- Worked in group of around 10 members to designate counselor assignments for over 300 counselors so as to achieve the best experience for the kids and the counselors.

### 2005 - 2008

#### JUNIOR ASSOCIATE - DELTA CORPORATION

- Laboratory Equipment Bright field Microscopy, Cell culture technology, Fluorescence Microscopy, Electrophoresis (Agarose gel).
- Awards/Fellowships/Grants Awarded Best Presentation at 2013 Freshman Honors Research Symposium on environmental track.
- University Leaders Scholarship.
- Committee of 100 Academic Excellence Scholarship.
- Professional Memberships/Affiliations Member, National Society of Collegiate Scholars (NSCS) Member, Beta Upsilon Chi (BYX) Fraternity.
- Member, Biomedical Engineering Society (BMES) Leadership Experience Counselor Leadership, Camp War Eagle.
- As an architecture designer included Design and production of construction package for the accessibility upgrades and renovation of YMCA buildings in .

## EDUCATION

LL.M in U.S Law - (SANTA CLARA UNIVERSITY SCHOOL OF LAW - Santa Clara, CA)

## **SKILLS**

Legal Research, Client Counselling, Compliance Management.